


Stanwood-Camano School District #401
Board of Directors
Operating Protocol

For the purpose of enhancing teamwork among members of the Board and between the Board and the administration, we, the members of the Stanwood-Camano School District Board of Directors, do hereby publicly commit ourselves collectively and individually to the following operating protocol:

- The board will represent the needs and interests of all the children in the district.
- The board will lead by example. We agree to use words and actions that create a positive impression on an individual, the board, or the district. While we encourage differing points of view, we will do it with mutual care and respect.
- The board will emphasize planning, policy-making, and public relations rather than becoming involved in the management of school operations.
- Surprises to the board or the superintendent will be the exception, not the rule. We agree to ask the board president or the superintendent to place an item on the agenda instead of bringing it up unexpectedly at the meeting.
- To be efficient and effective, succinct board meetings will be encouraged.
- Public input is most effective when received in a timely manner prior to scheduled action through a variety of oral and written communications. The board encourages communication to individual board members and the superintendent such as phone calls, personal meetings, e-mail, and service on committees.
- At meetings, the board president will be cautious of time and consistently enforce the board's protocol.
- The board president will meet regularly with the superintendent. It is the responsibility of the board president to communicate regularly with the other board members.
- During board meetings facts and information needed from the administration will be referred to the superintendent.
- Executive sessions will be held only when specific needs arise. Board members must be sensitive to the legal ramifications of their meetings and comments.
- Communications between board and the staff are encouraged in accordance with board policy.
- The board will encourage patrons to present their own issues, problems, or proposals to the person who can properly and expeditiously address them.
- Issues, problems, or proposals received by the board or its individual members will be referred to the superintendent.
- The board will practice annual self-evaluations.
- Annually the board will set clear goals for themselves and the superintendent. The board and superintendent will facilitate goal setting for the school district.
- Board members will do their homework and attend board training/networking opportunities.
- The superintendent is the educational leader and should recommend or propose or suggest on most matters before the board.
- The board will respect majority opinion and abide dissension with grace. Individual board members do not have authority.
- The board and superintendent will strive to act with the highest level of integrity.

BOARD OF DIRECTORS



President



Superintendent



Vice President



Director



Director



Director

01/2023